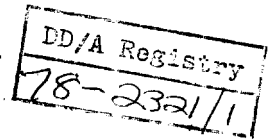


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Approved For Release 2001/11/08 : CIA-RDP81-00142R000200100026-4



28 JUN 1978

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM : F. W. M. Janney
Director of Personnel

SUBJECT : The Agency's Medical Program for Employees
and Dependents Abroad

REFERENCE : Memorandum for Deputy Director for Administration
from Inspector General, same subject, dated
7 June 1978

25X1A

1. This is the only case of which we are aware in which an Agency employee has requested reimbursement under this Program for doctor appointments which were not kept. The problem here is that the Program pays for the cost of treatment and in this instance there was no treatment received. In order to preclude any possibility of misunderstanding on this matter in the future, we will include in the current revision of [REDACTED] a specific statement that the Program will not reimburse for medical appointments which the patient does not keep.

2. We believe that the change in the handbooks will be sufficient action to resolve this problem and do not plan to require a statement of understanding from each employee.

(Signed) F. W. M. Janney

F. W. M. Janney

Unclassified when separated
from Confidential attachment.

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ROUTING AND RECORD SHEET DD/A Registry

File Medical

SUBJECT: (Optional)

The Agency's Medical Program for Employees and Dependents Abroad

FROM: F. W. M. Janney
Director of Personnel
5 E 58, Headquarters

EXTENSION

NO.

DATE

STATOTH

TO: (Officer designation, room number, and building)

DATE

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

RECEIVED

FORWARDED

1. EO/DDA
7 D 18, Hq.

6/29

[Handwritten initials]

2. Acting DDA
7 D 18, Hq.

29 JUN 1978

[Handwritten initials]

3. D/Pers.

4.

5.

6.

7.

8.

9.

10.

"OK - send copy to I.G. /s/M"

11.

ADDA:MJMalanick:kmg (29 Jun 78)
Distribution:

Orig RS - D/Pers w/Orig of Att
① - DDA Subj w/cy of Att
1 - DDA Chrono
1 - MJM Chrono

12.

13.

Att: Memo dtd 28 Jun 78 to ADDA fr D/Pers, subj:
The Agency's Medical Program for Employees and
Dependents Abroad (DDA 78-2321/1)

14.

15.

OK - send copy to

I.G.

29 JUN 1978

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DD/A Registry

78-2321

MEMORANDUM FOR: Deputy Director for Administration

FROM : John H. Waller
Inspector General

SUBJECT : The Agency's Medical Program for Employees and Dependents Abroad

25X1A 1. This memorandum contains suggestions for amending [REDACTED] "Federal Employees' Compensation Act and the Agency's Medical Program for Employees and Dependents Abroad."

2. A grievant, who had been receiving benefits under the above Program, recently told us of her misunderstanding concerning the responsibility for the payment of doctors' fees for appointments which she had canceled. The policy of the Personal Affairs Branch (PAB) is that the employee/patient must pay for services billed but not rendered by the physician. However, our grievant claimed that she had not been briefed on this policy. As a result, she had submitted to PAB bills for canceled appointments along with bills for those appointments she kept. By a coincidence, PAB became aware that it had already paid for one such canceled appointment. This instance raises the possibility that, unknowingly, PAB has been paying physicians' bills for other patients who have missed appointments.

25X1A 3. In order to avoid further possible confusion about who pays for appointments which the patient cancels, we suggest that you consider amending the regulations covering the Program [REDACTED] to include the specific statement that the Agency will not pay for medical appointments which the patient does not keep. We also suggest that, before treatment is begun, PAB require each Agency employee who intends to submit bills under the Program to read and sign a statement outlining PAB's policy of paying only for services rendered. The statement could include the information that it is the patient's responsibility to find out his or her physician's policy regarding the billing for missed appointments and that it is the liability of the patient to pay for any charges made for missed appointments.

[REDACTED]
John H. Waller

25X1A

E2 IMPDET
CL BY 055636

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SENDER WITH CHECK CLASSIFICATION TOP AND BOTTOM			
UNCLASSIFIED		CONFIDENTIAL	
OFFICIAL ROUTING SLIP			
TO	NAME AND ADDRESS	DATE	INITIALS
1			
2	N/DOA	8 JUN 1978	G
3			
4	DOA		
5			
6			
ACTION		DIRECT REPLY	PREPARE REPLY
APPROVAL		DISPATCH	RECOMMENDATION
COMMENT		FILE	RETURN
CONCURRENCE		INFORMATION	SIGNATURE
Remarks: <p>Employees should be advised that under subject coverage, they can not be reimbursed for cancelled visits for which employee is charged.</p>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
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		SECRET	

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ROUTING AND RECORD SHEET

SUBJECT: (Optional) The Agency's Medical Program for Employees and Dependents Abroad

FROM: Inspector General

EXTENSION

NO.

DATE

DD/A Registry
File Medical

STATOTHR

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1.

EO/DDA

6/8

2.

A/DDA

6/9

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DDA

10 JUN 1978

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13.

14.

15.

DDA:JFBlake:kmg (10 Jun 78)

Distribution:

Orig RS - D/Pers w/Orig of Att

1 - DDA Subj w/cy of Att

1 - DDA Chrono

1 - JFB Chrono

Att: Memo dtd 7 Jun 78 to DDA fr IG, same subj (DDA 78-2321)

STATINTL

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